

BRIDEHEADS

MOBILE WEDDING HAIR & MAKE-UP SERVICE

SECOND CONTRACT - 2019

We have a lot of experience, and know just how to organize things to ensure your hair and makeup services go smoothly. This contract commits you to several things, so make sure you read it all the way through. If you are unsure of your time-frame, please leave it blank, along with the services you will need and your financial commitment. Our availability is based on times you initially inquire about. If you need to move your time frame significantly last minute, we cannot ensure the same stylists you had at your trial, so make sure you make a plan with your photographer for your time frame before you solidify it with us.

1. **CANCELLATIONS:** If you or anyone in your group cancels or cannot make the time frame on your wedding day, you are still under obligation to pay for these services, or substitute someone in their place. Last minute add-ons will be done if time permits, please notify us as soon as you are aware, so we can ensure we are properly staffed. If you change your mind and want to cancel your wedding services with us altogether after your 2nd contract is turned in, you will be charged for every service you signed up for less your deposit. You are free to book a trial before you turn in your contracts, but we cannot guarantee your stylist will still be available if you wait too long.

2. **CONTRACT SUBMISSION:** Please fill in this contract and return it no later than 60 days prior to your wedding day. Contracts submitted within 60 days prior to your wedding date will include a penalty fee. If this is a last minute booking, we will need it from you ASAP to make necessary arrangements and a late fee will be added.

3. **RETURN CONTRACT:** Mail to Angela Schulz, 1216 S. Park St. Madison, Wisconsin, 53715 or email to brideheads@gmail.com.

4. **SERVICES AND TOOLS POLICY:** Please take note and also inform the people in your wedding party of the following: Our hair products, bobby pins, tools makeup, etc, are solely for us to use on the predetermined people receiving services. We will not let anyone use them even if they have forgotten their own and it is an emergency situation. This includes hair or makeup providers you are using aside from ours that are not employed by Brideheads. Our tools and supplies are expensive, and we often don't have time to replenish them before the next event. Thank you for understanding.

5. **PAYMENT:** Payment is due in full no later than two days prior to your wedding day. A breakdown of charges will be provided so that you can collect from your wedding party before and/or after the wedding day. If you are getting married on a holiday weekend, please plan ahead. This is to conserve our time and to be able to complete services in the time allotted instead of making changes and collecting, which is a very time consuming process. We highly recommend paying all vendors ahead of time so you can enjoy your day.

6. **COORDINATING:** We have had problems in the past where the bride schedules the rehearsal at the same time as hair and makeup services, the venue is not open when we arrive, or the hotel room is not available. If we are forced to wait, you will be charged \$25 per half hour, per service provided as a penalty. As a professional courtesy, please ensure we can begin on time. Many of our stylists have to pay babysitters or take off from other jobs to be there for your wedding day. In addition, we will be there for the agreed upon time frame, but we are unable to stay after. We would be happy to instruct someone else how to put in your veil if necessary.

7. SERVICES OFFERED/ CHARGES

- Bridal hair - \$85
- Bridesmaid updo - \$80
- Half up - \$75
- All down (no pins at all) - \$70
- Anyone with bob-length hair or shorter worn all down, no pins - \$65
- Blowouts – Start at \$45 (Final price based on length and density)
- Flower girls - \$65
- Makeup application (airbrush or mineral foundation) - \$75
- Strip lashes - \$17
- Clip-in extension rental - \$30-\$50

Additional charges may apply for excessive length and volume of hair, and curl/apply clip-in hair extensions that a member of the wedding party brings of their own.

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8. GRATUITY: 20% gratuity is added to your final bill. Please note that any scheduled events on Sundays or holidays will have an increased gratuity due to above and beyond availability commitment from Brideheads employees.

9. TRAVEL: Mileage is 75 cents a mile from the salon's address. An extra mileage charge may be added if our stylists are unable to carpool. It's a one way charge, no mileage fee for inside metropolitan-Madison. Cottage Grove and Middleton are considered outside of Madison. If we are travelling several hours away, a hotel room charge may be required as well. We have gone as far as 4.5 hours away and we love wedding adventures!

10. PARKING CHARGES FOR BRIDEHEADS STAFF AT VENUE (when applicable): You are responsible for all parking fees for our personnel. Sometimes stylists/makeup artists will need to drive separately, so please be aware of this ahead of time. Some public lots may only be \$5 while high-end hotels can charge more than \$20 per car. We carpool whenever possible. Please note: The Madison Farmers Market greatly affects downtown parking availability.

11. SERVICE AGREEMENT POLICY: There is no time for free re-dos for "particular" people. This includes a bride that does not do a trial. If someone wants their hair redone, they will be charged as an additional service. Anyone is welcome to schedule a trial prior to wedding day services. Pictures are very important so that things don't get lost in translation. Be realistic, super long hair cannot always go all up, hair without layers can't always have volume. We will do our very best to recreate a style of your choosing. If there is extra time at the end, we can adjust styles slightly in an attempt to suit only.

| | | | |
|---|----------------------|---------------|----------------------|
| Bride's Full Name: | <input type="text"/> | Phone Number: | <input type="text"/> |
| Second Contact: <small>(When you can't be reached)</small> | <input type="text"/> | Phone Number: | <input type="text"/> |
| Wedding Date: | <input type="text"/> | Start Time: | <input type="text"/> |
| | | End Time: | <input type="text"/> |
| <small>Time frame start and end. Leave blank if unsure, or ask Angie (Don't forget to discuss this time frame with your photographer)</small> | | | |
| Location that Brideheads will be performing your services: | | | |
| <input type="text"/> | | | |
| If this is a remote location or difficult to find, please include basic directions or helpful direction hints: | | | |
| <input type="text"/> | | | |
| Include any other notes (if applicable): | | | |
| <input type="text"/> | | | |

Bride's Signature / Responsible Party: _____ Date: _____

Brideheads Manager Signature: _____ Date: _____

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Please list the names of people wanting services. **Remember, if anyone or everyone** cancels once they are on the contract, you are obligated to pay for the services or choose a substitute. If you have anyone 'on the fence', we suggest you leave them off. You can always add them the week of the wedding.

Bride's Name:

Hair Service: Updo
(Check one) Half Up
 All Down
 Blow Out

Extension Rental: Yes
 No

Hair Type: Fine
(Check all that apply) Medium
 Coarse/Thick
 Shorter Than Bob Length
 Shoulder Length
 Long
 Extra Long
 Extra Thick
 Curly
 Wavy
 Straight
 Other

Makeup Service: Yes
 No

Foundation Preference: Liquid Mineral
 Powder Mineral
 Airbrush

Lashes: Yes
 No

Attendant's Name:

Hair Service: Updo
(Check one) Half Up
 All Down
 Blow Out

Extension Rental: Yes
 No

Hair Type: Fine
(Check all that apply) Medium
 Coarse/Thick
 Shorter Than Bob Length
 Shoulder Length
 Long
 Extra Long
 Extra Thick
 Curly
 Wavy
 Straight
 Other

Makeup Service: Yes
 No

Foundation Preference: Liquid Mineral
 Powder Mineral
 Airbrush

Lashes: Yes
 No

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 Other

Makeup Service: Yes
 No

Foundation Preference: Liquid Mineral
 Powder Mineral
 Airbrush

Lashes: Yes
 No

Attendant's Name:

Hair Service: Updo
(Check one) Half Up
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Extension Rental: Yes
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